

**BARBERING AND COSMETOLOGY EXAMINING BOARD
MINUTES
JUNE 2, 2003**

PRESENT: Barbara Flaherty, Laura Jenkins, Karen Kraus, Leon Lauer, Marvile Martin, Lee Martinez, Denise Svetly, Bruce Bennett arrived at 11:15 a.m.

STAFF PRESENT: Patricia Hoeft, Division Administrator; Wayne Austin, Legal Counsel; Pat Schenck, Grace Schwingel, Roxanne Peterson, Board Services staff; Cathy Pond, Credentialing; and Division of Enforcement staff.

GUESTS: Hafeezah Ahmad, BAS/DWS; Lorraine Batilha, Martin's Schools/Lorraine Salon; Jan Studesville, Just Nails/NCAW; Mary Kurdoskee, WCA; Kathy Schauer, WCTC; Molly Dorsey, Becky Froemming, Hana Zimmerman, Mary Kiley, Joan Kurntz, all of NCAW; Lynne Brynjulfson, School Instructor, Wausau; and Sidney Finn, NCAW-Wausau.

CALL TO ORDER

Leon Lauer, Chair, called the meeting to order at 9:30 a.m. A quorum of 7 members was present. At 11:15 a.m. a quorum of 8 members was present.

AGENDA

- Add Gregory Haygood – Request for apprentice permit extension under item #14 h in closed session.

MOTION: Karen Kraus moved, seconded by Marvile Martin to approve the agenda with the amendment. Motion carried unanimously.

MINUTES OF APRIL 7, 2003

- Page 4 “Foreign Trained Applicants and Licensure by Reciprocity”. Change motion to include Marvile Martin abstained.
- Page 6 “Instructor Examination Issues” second paragraph, first sentence, change to read “Darwin Tichenor reported to the Board that the Examination Review Committee will review the NIC and SMT examinations to see if it fits our survey results”.

MOTION: Laura Jenkins moved, seconded by Marvile Martin to approve the minutes of April 7, 2003 with the amendment. Motion carried unanimously.

ADMINISTRATIVE REPORT

Patricia Hoeft introduced Cathy Pond, Division Administrator of Credentialing. Ms. Pond updated the Board about the status of renewals for each category of licensure. She informed the Board of the types of questions the department receives from applicants. The Department is getting a good response from on-line renewals.

BOARD ROSTER

Noted.

2003 MEETING DATES

Next Board meeting: Monday, August 4, 2003.

SUMMARY OF REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Noted.

ADMINISTRATIVE RULES

Changes were already approved by the Board on April 7, 2003 for Clearinghouse Rule 02-058.

SCOPE STATEMENT

MOTION: Laura Jenkins moved, seconded by Karen Kraus, to accept the scope Statement for Phase I Amendment to the Rules as described in Wayne Austin's April 29th memo. Motion carried unanimously.

PRACTICE ISSUES

CONTINUING EDUCATION COMMITTEE

Barbara Flaherty reported that the Continuing Education Committee was unable to meet today because the meeting was not noticed to the public.. Karen Kraus reported she completed her assignment regarding decontamination and will present it to the Committee at its next meeting.

EXAMINATION COMMITTEE UPDATE

Nothing to report.

TRACKING OF BC PRACTICE ISSUES AND C.E. REQUIREMENTS

The Board reviewed and discussed the tracking of Barbering and Cosmetology practice issues and continuing education requirements.

CE PRIORITY LIST

The Board reviewed and discussed the Board's prioritized list for use during the development of continuing education.

EXAMINATION AND EDUCATION ISSUES

CHARLES S. BRUDER

The Board reviewed and discussed at length correspondence received from Charles Bruder regarding the lack of study and training in short men's haircuts, tapered short men's haircuts and tapered flat top haircuts and the student's unfamiliarity with the use of an electric clipper. It was noted that shaving is taught in schools but not practiced. Schools are not teaching it to the degree that barbering schools have. The Board felt this is a serious issue and should be looked at more thoroughly.

The Board agreed to send a letter to the barbering and cosmetology schools to ask for information regarding men's haircutting, clipper cutting, scissor over comb, finger work, shaving and hours of practice.

MOTION: Barbara Flaherty moved, seconded by Laura Jenkins that the Board send a letter to all the schools to ask them how they feel about the adequacy for men's hair cutting – if they are using the 300 extra hrs. (i.e. clipper cutting, scissor over comb, finger work, shaving) that were given to them in the merge to teach men's haircutting. Motion carried unanimously.

Leon Lauer recommended the Board create a committee to study the curriculum and divide the subject material and hours in proposal form to bring back to the Board for consideration.

Board members who volunteered to serve on the committee were Karen Kraus, Laura Jenkins and Bruce Bennett.

MOTION: Laura Jenkins moved, seconded by Denise Svetly to create a Curriculum Advisory Committee with Karen Kraus, Laura Jenkins and Bruce Bennett to look at the curriculum and divide the subject material and hours in proposal form. Motion carried unanimously.

LEGISLATION

REVIEW PROPOSED LEGISLATIVE CHANGE RE: DEFINITIONS; AESTHETICS, ELECTROLOGIST, MANICURING TO NAIL TECHNOLOGY AND MANICURIST TO NAIL TECHNOLOGIST , SEC. 454.01(2),(8),(13), AND (14) STATS.

Noted.

REVIEW PROPOSED LEGISLATIVE CHANGE RE: FELONY CONVICTIONS, SEC. 454.06(1)(B), STATS.

Noted

BOARD MEMBER ACTIVITY

None.

DIVISION OF ENFORCEMENT

None.

LEGAL COUNSEL REVIEW

None.

NEW BUSINESS

FOREIGN TRAINED APPLICANTS AND LICENSURE BY RECIPROCITY

Barbara Flaherty and Denise Svetly will be working with Judy Mender to speed up the process in reviewing applications for foreign trained applicants by reciprocity.

The review process of foreign trained applicants does not infer or imply that they will have Board approval.

MOTION: Karen Kraus moved, seconded by Laura Jenkins, that Barbara Flaherty be appointed as the liaison for barbering and cosmetology issues and Denise Svetly as the liaison for electrology issues with Judy Mender to speed up the review process for foreign trained applicants. Motion carried unanimously.

MISCELLANEOUS CORRESPONDENCE AND INFORMATION

Information only.

CLOSED SESSION

MOTION: Barbara Flaherty moved, seconded by Karen Kraus to convene to closed session to deliberate on cases involving hearings (s. 19.85 (11)(a), Stats.); to consider licensure or discipline (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Motion carried by roll call vote: Barbara Flaherty-yes, , Laura Jenkins-yes, Karen Kraus-yes, Leon Lauer-yes, Marvile Martin-yes, Lee Martinez-yes, Denise Svetly-yes

Open session recessed at 10:15 a.m.

The Board deliberated on monitoring reports, proposed stipulations, administrative warnings, case closings, examination issues, request for appeal of denials, application review, and reinstatement requests and case status reports.

RECONVENE INTO OPEN SESSION

MOTION: Denise Svetly moved, seconded by Laura Jenkins, to reconvene into open session at 11:20 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Bruce Bennett moved, seconded by Laura Jenkins, to accept all decisions and motions made in closed session. Motion carried unanimously.

MONITORING REPORT

None.

CASE CLOSINGS AND CASE STATUS REPORT

01 BAC 046

MOTION: To close case 01 BAC 046 for no violation. Motion carried unanimously.

02 BAC 064

MOTION: To close case 02 BAC 064 for no violation. Motion carried unanimously.

03 BAC 030

MOTION: To close case 03 BAC 030 for prosecutorial discretion (P5). Motion carried

unanimously.

STIPULATIONS

CARRIES PLACE & CARRIE L. HOGENSON (GREEN BAY)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Carries Place & Carrie L. Hogenson (Green Bay). Motion carried unanimously.

HOLLYWOOD NAILS AND HAI PHAM (WISCONSIN RAPIDS)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Hollywood Nails and Hai Pham (Wisconsin Rapids). Motion carried unanimously.

KATHY LU LIM D/B/A CHIC NAILS (MADISON)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Kathy Lu Lim D/B/A Chic Nails (Madison). Motion carried unanimously.

ARLENE LIM (MADISON)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Arlene Lim (Madison). Motion carried unanimously.

HUU VAN NGUYEN, OWNER D/B/A HUDSON NAILS (HUDSON)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Huu Van Nguyen, Owner D/B/A Hudson Nails (Hudson). Motion carried unanimously.

MELISA S. SONNENBURG (CEDARBURG)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Melisa S. Sonnenburg (Cedarburg). Motion carried unanimously.

NAILS PLUS SPA & ANNIE TRAN (PEWAUKEE)

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning Nails Plus Spa & Annie Tran (Pewaukee). Motion carried unanimously.

LA MIRAGE SALON & TIA J. MAY (GREEN BAY).

MOTION: To adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter concerning La Mirage Salon & Tai J. May (Green Bay). Motion carried unanimously.

ADMINISTRATIVE WARNINGS

None.

EXAMINATION ISSUES

None.

REQUEST FOR APPEAL OF DENIAL

None.

APPLICATION REVIEW

GREGORY HAYGOOD – REQUEST FOR APPRENTICE PERMIT EXTENSION

Gregory Haygood met with the Board to request an extension of his apprentice permit.

MOTION: Lee Martinez moved, seconded by Laura Jenkins to grant Gregory Haygood's request for an extension with the stipulation that Gregory Haygood has until December 2004 to complete his requirements. Follow-up with quarterly progress reports from his employer and from the Technical College reflecting satisfactory attendance at school and progress reports. Motion carried unanimously.

REINSTATEMENT REQUESTS

None.

NEXT MEETING AGENDA ITEMS

- Electrology issue.
- Discuss adding a clipper cut to the state board exam.
- Report from the Curriculum Advisory Committee.

ADJOURNMENT

MOTION: Karen Krause moved, seconded by Laura Jenkins, to adjourn the meeting at 11:30 a.m. Motion carried unanimously.

Next Meeting Date: Monday, August 4, 2003